

Bylaws of the Iowa Racquetball Association

Article I. Name and Address

Section I.1 The name of the non-profit organization is the Iowa Racquetball Association, hereinafter referred to as the IRA.

Section I.2 The IRA official logo shall bear the name of the association.

Section I.3 The post office address of the IRA's principal office is 711 SE Richland Ct, Ankeny, IA 50021.

Section I.4 The IRA website is www.iowaracquetball.org

Article II. Purpose

Section II.1 The purpose of the IRA is to bring together Iowa racquetball players and persons interested in racquetball in environments and circumstances which promote and encourage good play, good sportsmanship and good fun which will increase the appreciation for and enjoyment of the sport of racquetball. This will be accomplished by:

- (a) Serving as the governing body of racquetball in Iowa;
- (b) Promoting the sport through tournaments, conducting clinics and camps, establishing tournament guidelines, regulating sanctioned racquetball competitions and appointing specialized racquetball commissions;
- (c) Increasing membership via recruiting recreational players through their clubs;
- (d) Developing means to fund the IRA's programs and newsletters;
- (e) Hosting various social activities for the benefit of its members.

Section II.2 Upon cessation or dissolution of the association, the Board of Directors shall, after paying or asking provision for paying, the liabilities of the association, dispose of all the association assets in such a manner, and under such lawful conditions as prescribed by majority vote of the general membership of the association with the stipulation that such assets be distributed exclusively for the continued promotion, development, and advancement of racquetball. Such assets shall be directed to a charitable group or organization which, at the time, qualifies as an exempt organization.

Article III. Membership

Section III.1 Membership to IRA is open to all people who are Iowa residents and current members of USA Racquetball.

Section III.2 A member is a dues-paying individual of USA Racquetball or an e-Member of USA Racquetball and can be of any age. Junior memberships shall be available at reduced rates, but they shall be limited to individuals that meet USA Racquetball's age requirements.

Section III.3 The Board of Directors, herein referred to as the Board may reject, suspend, and/or terminate the membership of any IRA member who, in the opinion of the Board, has acted in a manner considered to be detrimental to the welfare, image and well-being of the association. All procedures involving disciplinary action must follow the Player Bill of Rights set forth by USA Racquetball and must be reviewed by USA Racquetball before final action can be taken.

Article IV. Board of Directors and Officers

Section IV.1 The IRA shall be managed by a board of directors. The Board shall consist of at least five (5) members who receive no payment from the IRA for their service. Each director shall serve a three (3) year term with no limit as to the number of terms each director may serve. At the first Board meeting after April 1 of each year it shall be determined which of the incumbents desires to serve another term. A vote shall be taken to retain the Board member(s) for another three (3) year term, which would begin on July 1 of that same year.

Section IV.2 Any member of the Board (including officers) must attend at least 75% of Board meetings over the preceding 12 months to keep their term in good standing.

Section IV.3 All Board members must be current members or e-members of USA Racquetball and Iowa residents. If a Board member allows his/her membership to USA Racquetball to lapse longer than 90 days, they will be subject to removal from the Board.

Section IV.4 The Board shall elect from among themselves a President, Vice-President, Treasurer and Secretary.

Section IV.5 A consensus of all IRA Board members shall decide all issues. An email vote with a 48-hour response time will be used if a consensus isn't present. A consensus is over 50% of all IRA Board members whether present at the meeting or not.

Section 4.06 All Board members must pass a background check and must complete the SafeSport program as often as is required by USA Racquetball. New Board members (directors) must comply within 30 days of becoming an IRA director. The IRA will reimburse the fee for the background check.

Section 4.07 The IRA shall provide limited liability insurance to cover all Board directors.

Article V. Roles and Responsibilities

Section V.1 The duties of the Board shall include, but not be limited to, the following:

- (a) To formulate policy for the IRA;
- (b) To aid the President and Vice-President in budgeting, setting fees and dues, and allocation of funds;
- (c) To make selections for filling vacancies;
- (d) To revise these Bylaws as necessary to insure the continued performance of the IRA;
- (e) To act as a final "Board of Appeal" for any grievances and/or disciplinary matters;

- (f) All major decisions of the Board shall be made public through the IRA website, newsletter and/or email communication, though the Board may determine to withhold the name of individuals involved in grievances and complaints for the sake of propriety;
- (g) Board members may attend meetings either in person or via teleconference or videoconference.

Section V.2 Officer Duties

(a) President

- (i) The President shall be the executive officer of the IRA, shall have responsibility for the general management of the corporation, and shall see that all orders and resolutions of the Board are carried into effect.*
- (ii) The President shall preside at all IRA meetings and shall be an ex-officio member of any operating committees.*
- (iii) The President shall be responsible for the affairs of the IRA and shall execute and administer the policies established by the Board.*

(b) Vice President

- (i) The Vice-President shall assist the President and in the event of the President's absence, shall act in the President's place unless his/her powers are otherwise limited by the Board.*

(c) Secretary

- (i) The Secretary shall have custody over the Organization's records except the financial records; shall record the minutes at all meetings and distribute them within ten days to the Board, shall file the Biannual Report with the Iowa Secretary of State, and perform other duties as prescribed by the Board.*

(d) Treasurer

- (i) The Treasurer shall maintain and monitor all monies of IRA.*
- (ii) Treasurer's report shall be presented at each Board meeting. The general membership may request and receive a copy of the most recent Treasurer's report at any time. Notice must be given to the Board prior to delivering any such requested report.*
- (iii) The Board may arrange for a professional audit at any time.*
- (iv) The Treasurer shall file any necessary financial documents with the IRS, necessary to maintain the IRA's 501(c) non-profit status.*

Section V.3 Appointments and Removals

- (a) It is the responsibility of the Board's directors to fill vacancies on the board. The president will present new candidates to the Board for approval. The Board will approve new members by reaching a consensus.

- (b) Any officer or board member may be removed with or without cause by a two-thirds vote of the whole membership of the Board.

Section V.4 The Board may appoint additional individuals either on or off the board to perform specific duties for the IRA. In the event that an appointment is made of a non-elected board member, that person shall have no voting privileges on matters brought before the Board. Such appointed positions may include but not be limited to a Newsletter Editor, Rankings Chair, Events Chair, Mailing Chair, Publicity Chair, Membership Chair, Funding Chair, Junior Program Chair, Regional Chair(s), etc. The Secretary must duly record the duties of such persons and the execution of these duties. These appointed persons should be encouraged to attend board meetings when convenient, as should any other interested members in good standing. Board members can also serve as committee chairpersons.

Section V.5 Membership to the IRA and its Board is strictly voluntary. No member of the Board shall be paid or profit from their membership. Service providers and vendors who are IRA members may provide goods and/or services to IRA events upon submission of a bid and acceptance of said bid by the Board.

Article VI. Rules

Section VI.1 The IRA adheres to the national rules of racquetball as adopted by USA Racquetball.

Article VII. Amendments

Section VII.1 These Bylaws may be amended by a majority vote of all members concurring in said amendment.

Section VII.2 Members may amend, repeal or alter these Bylaws in whole or in part at any membership meeting, regular or special, by the majority vote of members present, if the proposed amendment or change be included in the notice to members or waivers of notice be obtained.